



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		JAMSHEDPUR WORKERS' COLLEGE
Name of the head of the Institution		Dr. B.N. Prasad
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06572364077
Mobile no.		9430745882
Registered Email		jwc.mango@gmail.com
Alternate Email		jwcmango@yahoo.com
Address		Mango, Jamshedpur
City/Town		JAMSHEDPUR
State/UT		Jharkhand
Pincode		831012
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	SUBHASH CHANDRA DAS
Phone no/Alternate Phone no.	06572364087
Mobile no.	7488511158
Registered Email	subhashch.das2111@gmail.com
Alternate Email	subh2111@hotmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://jwcmango.ac.in/wp-content/uploads/2024/04/AQAR-2016-17.pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	57.00	2004	16-Sep-2004	15-Sep-2009
2	B	2.33	2017	23-Jan-2017	22-Jan-2022

6. Date of Establishment of IQAC	01-Jun-2013
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Make the Campus Green	17-Mar-2018 1	38
Digitalization: Library Upgradation, office and accounts upgradation	24-Jan-2018 1	35

Planning and focusing on better infrastructure upgradation	28-Nov-2017 1	37
Classroom Management Training	20-Sep-2017 1	38
Focus on research capabilities and training	04-Aug-2017 1	38

L::asset('/', 'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sanskrit	PDF	UGC	2018 1826	327252

[View Uploaded File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? All the departments were encouraged to conduct seminars, workshops, conferences etc. Two national seminars were conducted during this academic year 201718, while number of workshops on conducted at departmental level on course topics by inviting experts from different colleges. ? All teaching staff were encouraged to attend seminars, workshops, conferences, refresher courses etc. Our faculty attended state level, national level workshops, conferences and seminars during this academic year, furthering their academic endeavors and achievements. ? Students were also encouraged to undertake subject oriented projects and practical subjects were asked to provide requisite of new laboratory materials. ?

Students were encouraged for higher studies and competitive exams. They were provided with industrial training, notes and materials in the library on the initiatives of IQAC. Due to these positive efforts, few students were able to obtain placements in industrial establishments and admission in higher education. ? Departmental offices were constructed for all respective departments for higher efficiency. ? Focus has been placed on overall improvement of college inculcating learning among students and career orientation of both students and faculty. This has been made possible through continuous evaluation of all the works undertaken by the IQAC at regular interval.

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Career Counselling	Increased student participation in employment drives.
Eco friendly campus	Improved environmental awareness, clean and plastic free campus.
Focus on research capabilities	Participation and awareness for higher studies and research programmes
Classroom Management	Improved discipline in classrooms and improvement in student engagement.
View Uploaded File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

03-Mar-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

? Jamshedpur Workers' College has a mechanism for well-planned curriculum delivery and documentation. Apart from the traditional teaching-learning methods of whiteboard and lecturing method, our college lays great emphasis on curriculum delivery through practical learning. ? The department invites subject experts from different colleges to deliver guest lectures in their respective fields of work. This enables the students to get an insight into the subject. The students are encouraged to undertake projects to supplement learning. The students are encouraged to research topics within the curriculum as well as cross-cutting issues and present research papers or presentations with recommendations. Critical thinking is encouraged through various debates, role-playing, and class discussions. ? The curriculum is enhanced through the conduction of projects and field trips giving insights beyond the syllabus. The college arranges an array of co-curricular activities to enrich the curriculum.

The college also has a well-equipped library which caters to faculty and students. ? To ensure effective curriculum delivery, every faculty member must submit a syllabus teaching plan to the Principal at the beginning of each year. The Principal conducts regular meetings with all faculty members to ensure that the plans are being implemented. Regular interaction with Student Council members of every class with the Principal ensures the completion of syllabus effectively. ? The responses gathered via the student feedback survey help us to identify areas of improvement in curriculum delivery and evaluation methods and accordingly incorporate changes. The progress of the students is maintained through regular tests, presentations, and year/semester-end exams. Remedial classes, bridge lectures, and tutorials are conducted for the underperforming students. ? We strictly adhere to the syllabi composed by the parent University, Kolhan University, Chaibasa. We plan accordingly and decide on important teaching goals. The curriculum and overall framework are outlined meticulously and encompasses the knowledge quotient of the target and differentiated student group. We encourage class-based discussions and interaction and faculties ensures effective execution of the syllabus in top-bottom approach. ? The Head of institution distributes the curriculum, workload and routine to all respective heads who then drafts their own individual departmental plans. Papers are assigned to teachers based on their expertise. This timetable and routine of respective departments is uploaded on the website and displayed on notice boards. ? The tutorials and remedial classes are designed on the basis of UGC guidelines. The institution is in the process of installing ICT enabled classrooms for integrated and digital learning. The College has also devised a mentor-student system for addressing the problems faced by students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
-----------------------------	--------------------------	---------------------------

CBCS		CBCS/Elective Course System
BA	Honors and General	01/07/2017
BSc	Honors and General	01/07/2017
BCom	Honors and General	01/07/2017
MA	Arts	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Geography: P.G. Study Tour	21
View Uploaded File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The College has several formal mechanisms to obtain feedback from different stakeholders. ? The institution recognizes the role of various stakeholders in improving the environment of teaching-learning process in the college and accordingly many schedules have been designed and updated in prior years to grasp their feedback. The responses collected from various stakeholders like students, teachers, non-teaching faculty, parents and alumni are analyzed through spreadsheets and SPSS software to understand the deficiencies in learning and lecture deliverance process. ? Free articulation of views is encouraged amongst all stakeholders by inviting them to write to the Principal via official email, which is in the public domain. ? The college has designed a Student Feedback Form and Student Satisfaction Survey (SSS) on the guidelines of NAAC and has incorporated other aspects like infrastructure. Students are required to fill these forms and their anonymity is maintained. The IQAC handles the responses of these forms and schedules. Student feedback is also received through Student-Faculty Committee Meetings and classroom interactions. Feedback received from students is evaluated by individual teachers and</p>

department committees and used to leverage pedagogy and curriculum enrichment. ? There is a Suggestion Box outside the College Office for use by the students to express any grievance or complaint. The Box is opened every week by the College Administration under the supervision of the Principal. Such representations are addressed by the Principal through meetings with student and teacher bodies. Teacher feedback on curriculum and College infrastructure is received within the framework of Staff Council and Academic Administrative Audit. At the end of each academic session, the Principal convenes an Academic Administrative Audit with teachers to discuss academic planning and devise and/or revise pedagogical strategies based on the faculty's experience and feedback. ? The Staff Council Meeting on the opening day of the session recapitulates the decision for implementation of new pedagogic strategies and programs. The student and teacher feedback are comprehensively considered in the Academic Standards Committee meetings. These mechanisms help to decide the options or new programs that the College may offer and for planning other curriculum enrichment extension activities. ? Alumni of the College actively participate in the activities of their respective departments, hold workshops, deliver seminars, and facilitate pre-placement discussions, career counseling workshops, and career placements. ? All departments organize regular Parent-Teacher meetings (PTM) which helps in sharing assessment of a particular student. Emphasis is placed on underperforming student by obtaining the feedback of their parents and guardians through such meetings.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Finance, Marketing	180	167	162
MA	History, Geography, Political Science	180	113	110
BCom	HRM, Finance, IT and Marketing	420	501	493
BSc	Honors and General	380	129	127
BA	Honors and General	1060	631	620

[View Uploaded File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1240	382	15	0	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	23	20	20	10	25
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The IQAC had taken the initiative of implementing the mentoring of students. Students are categorized based on the streams of studies and also according to their honours subjects. They are divided into groups of 10-15 depending on the number of students. Each group is assigned a teacher-mentor who would perform mentoring duties. A Mentoring Format with Guidelines is prepared by the IQAC to ensure uniformity. It is the practice of Mentors to meet students individually or in groups. In isolated cases parents are called for counselling/special meetings with the Principal at the suggestion of the Mentor. If a student is identified as having weakness in particular subject, it is the duty of the Mentor to apprise the concerned subject teacher. • Improvement in students' attendance records. Minimized student drop-out rates (apparently due to Mentors' intervention before a student falls short of attendance or has been regularly abstaining from classes) • Identification of slow learners for conducting Remedial Classes • Advanced learners identified and encouraged with incentive prizes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2728	23	1:119

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
66	23	43	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	MCom	Year	16/07/2018	16/09/2019
MA	MA	Year	16/07/2018	16/09/2019

BSc	BSc	Year	11/05/2018	31/05/2018
BCom	BCom	Year	11/05/2018	04/06/2018
BA	BA	Year	11/05/2018	04/06/2018
View Uploaded File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute has reformed the continuous internal evaluation system from faculty centric to student centric. The Institute Exam cell framed guidelines for conducting the CIE in line with calendar of the Affiliate University and the Institutions. The students are supported for internal assessment at all levels via information regarding examinations and flexible assignments catering to the strengths of students in accordance with the syllabus prescribed. As per the guidelines, the following reforms have been carried out effectively conducting Continuous Internal Evaluation: ? Scheduling of Internal Examinations, Seating arrangements and hall invigilators are listed prior to the academic year and examination. ? Question papers for the internal examination are prepared in the prescribed pattern and on the lines of external examination. ? Scrutiny of the prepared question paper is carried out by the concerned Heads of the department and/ or Subject expert to ensure quality of the Question paper. ? Monitoring the attendance of the students for the Examination and effectively lowering the drop-out rate. ? Internal Assessment has to be carried out within the stipulated time encompassing schedule, setting of the question paper, evaluation, publishing of the result and diagnosis. ? After completion of the internal examination, the faculty evaluate the answer scripts and distribute to the students for doubt clarifications or re-correction. This process has to be done in a time-bound period. ? Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty, Heads of the department and Principal. The students with low performance are prioritized with remedial classes, while top performing students are incentivized through prizes and certificates.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar prescribed by the university is strictly followed in Jamshedpur Workers' College. Examination and other academic are conducted as per University instruction. College prepared a Calendar as per the scheduled prescribed by the affiliating university for implementation of Curriculum and participation in Extracurricular and cocurricular Activities. As per university rules and regulation, academic activities run in college throughout the year. At the beginning of session institution prepared an academic calendar to organize the curricular and extracurricular activities in the institution. In academic calendar institute adhered to available working days, short and long Holidays, National Public holidays, Admission process, Semester wise Teaching Plans, Tentative University Examination days of semester, Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment, Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Guest Lectures, Celebration of National Science day, Celebration of various Birth and Death Anniversary, celebration of weeks like wild life, sampling plantation etc. and special days, Departmental unit tests, Educational tour, Departmental stock verification, various Literacy days, Awareness Programmes and rallies, organizing workshop / seminar activity are planed month wise and makes implementation on it.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://jwcmango.ac.in/student-progression-and-course-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MCom	MCom	Commerce	101	101	100
MA	MA	Geography, Political Science, History	93	89	95.5
BSc	BSc	Science	50	42	84
BCom	BCom	Commerce	305	235	77
BA	BA	Arts	338	225	66.5
View Uploaded File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://jwcmango.ac.in/wp-content/uploads/2024/04/Student-Satisfaction-Survey-2017-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
-------------------	------	--------------	----------------------	--------------------	----------------------

NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swach Bharat	Gayatri Pariwar	Swach Bharat Abhiyaan	21	207
Blood Donation Awareness	Red Cross	Blood Donation	20	205
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Job Training	Telco, Tisco, Adhunik	Nil	Nil	10
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0

Total	28	1	28	2	2	11	17	10	0
-------	----	---	----	---	---	----	----	----	---

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	Nil	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Jamshedpur Workers' College ensures optimal allocation and utilization of the available financial resources for the maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest of students. ? Laboratory: Record of maintenance account is maintained by lab technicians, Lab In charge, and supervised by HODs of the concerned departments. ? Maintenance of laboratories are as follows: - The calibration, repairing, and maintenance of sophisticated lab equipment are done by the technicians of related owner enterprises. ? Library: - 1. The requirement and list of books are taken from the concerned departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. 2. Suggestion box is installed inside the reading room to take user's feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. 3. To ensure the return of books, 'no dues' from the library is mandatory for students before appearing in exams. 4. Other issues such as weeding out of old titles, schedule of issues/ return of books, etc. are chalked out / resolved by the library committee. ? Sports: - Regarding the maintenance of sports equipment the college sports in charge is deputed. ? A centralized computer laboratory was established to enrich the students. ? Internet and WIFI Enabled campus The college has various committees for the maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and others. Administrative officers will take charge of students' academic requirements. Additionally:- 1. There are lab instructors in every department, who maintain the stock register by physically verifying the items around the year. 2. Department-wise annual stock verification is done by the concerned Head of the Department. 3. Regular maintenance of Computer Laboratory equipment are done by Laboratory Assistant along with the Laboratory attendants and they are headed by the faculty in charge. 4. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employees. 5. College campus maintenance is monitored through regular inspection. 6. Upkeep all facilities and cleanliness of the environment. 7. Outsourcing is done for maintenance and repair of IT infrastructure such as computers, and internet facilities including Wi-Fi and broadband.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Career Counselling and Mentoring	20/08/2017	217	IQAC, JWC, Vocational and all departments
Spoken English	05/12/2017	42	IQAC, JWC, Department of English
Yoga	21/06/2017	38	IQAC, JWC, NSS
Remedial Classes	20/03/2018	37	IQAC, All departments
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Competitive Exams	309	311	7	12
2018	Competitive Exams	289	307	11	17
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	21

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Local	327	7	Teloc, Tisco, Adhunik etc	389	17
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	457	UG, PG	ALL	VARIOUS	VARIOUS
2017	457	UG, PG	ALL	VARIOUS	VARIOUS
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS ACTIVITIES	COLLEGE	32
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students of the college have active representation on academic and administrative bodies and committees of the Institute. The National Service Scheme (NSS) Unit, Cultural cell, Sports cell and grievance cell are some of the few examples which comprises of students and their representatives. All academic All programs have class committees for each course that comprises student members representing meritorious as well as low performing students, along with faculty members nominated by the Head of the Department. The Class Committees provide feedback on all aspects of the program and respective course

which is supplemented by the feedback mechanism received from various stakeholders. These class committees undertake meetings on courses, progress and internal assessment aimed at further improving the teaching-learning mechanism and these meetings are held regularly, at least four times in a year. The student council has also been set up at cultural and sports level which performs various functions and activities under the guidance of coordinators of these respective cells. Students have strong representations in all cultural and sports and games committees and help in organization and management of events. The discipline committee of the college also employs students for managing the classes and volunteers are promoted for better student participation. The grievance and placement cell has also sizeable presence of students. The NSS cell of the college pioneers in student representation through various events and functions and students are included in careful management of such activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

7

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

5

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution practices Decentralization and Participative Management. The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. ? Right from the President of the Management Committee to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. ? Institution focuses keen on decentralization by intending equal opportunity (equal role to participate is the functioning of the Institution management comprises of management committee, college governing council and each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. Management committee takes care of infrastructure facilities which fulfil the quality and the required needs of the higher education bodies to reach the set goals or bench -marks of the Institution. It also extends all the amenities for the teaching and nonteaching faculty and students. ? College Governing Council takes care of financial management and the implementation of facilities for the institution with the cries to upgrade the standard of amenities which supports effectively the teaching learning and research aspects. It guides and articulates the available resources and provides free hand to the head of the Institution to carry out the activities in order to reach the expected maximum standard in turn to motivate the teaching and non-

teaching faculty to work according to the goal set. Teacher guardian committee is available in college taking care of students from first year of student's admission. ? The Principal, Heads of the departments, teaching and non-teaching faculty along with student union members, class student representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the Institution. Principal is the patron of the governing body and chairperson of the IQAC. ? The Principal in consultation with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The college has always aimed at effective curriculum delivery through a well-planned and documented teaching learning process. Students can participate in wide range of Sports activities, National Service Scheme (NSS) camps, Apart from this, students can also acquire vocational skills.
Curriculum Development	As per the instructions Kolhan University guidelines. The syllabus equips students to acquire sufficient skills to tackle the subjects. This ensured through selection of topics and other methods.
Admission of Students	As per University Guidelines. We follow an equal opportunity model.
Research and Development	We conduct regular workshops and awareness programmes
Library, ICT and Physical Infrastructure / Instrumentation	Well equipped with required books. Student feedback is implemented to upgrade.
Human Resource Management	Regular trainings
Industry Interaction / Collaboration	Internships to equip the students for job market
Examination and Evaluation	Continuous evaluation and feedback

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The office has now implemented a digital mode to fast track process. The details are managed more effectively.
Finance and Accounts	All accounts are digitally managed
Examination	All forms and other formalities are

	conducted online.
Student Admission and Support	Help desk is online
Planning and Development	Bodies like IQAC, RUSA gave gadgets and equipment to plan effectively.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Faculty Development Programme	NIL	01/11/2017	07/11/2017	47	Nil
2018	Office Management	Office Management	11/01/2018	14/01/2018	47	21
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	6	15/07/2017	15/04/2018	28
Orientation Programme	1	15/07/2017	15/04/2018	28
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

0

0

0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Jamshedpur Workers' College conducts both internal and external financial audits of the various accounts on regular and annual basis. ? Internal financial audits are conducted by the Auditors / Chartered Accountants appointed by the Kolhan University, Chaibasa. These auditors are requested in writing by the College to visit and conduct the audit work. The college has an Accounts Department since inception to ensure maintenance of annual accounts and audits. The Auditors conduct a perusal of the various accounts and give an initial direction to the accounts section of the College if any ground work is to be completed by them after which the internal financial audits are completed. ? External financial audits are done under the direction of State Government which appoints Auditors or Chartered Accountants from the AG Office, Ranchi. These personnels visit the college and audit the various College accounts and submit their report one copy each to the College and the University. Efforts are made to comply with the objections pointed out and raised by the Auditors Chartered Accountants within stipulated period of time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kolhan University	Yes	INTERNAL QUALITY ASSURANCE CELL (IQAC)
Administrative	Yes	Kolhan University	Yes	INTERNAL QUALITY ASSURANCE CELL (IQAC)

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular attendance and academic progress monitoring of the students. 2. Disciplinary enforcement by combined association of stakeholders. 3. Timely Parents-Teachers Meet. 4. Organized short term courses on course related topics.

6.5.3 – Development programmes for support staff (at least three)

1. Faculty Development Program for teaching and non-teaching staffs related to office management and digital upgradation. 2. Organized webinars and short lectures on course related topics and topics of contemporary relevance with the

support of various cells. 3. Developed video tutorials as a teaching learning method. 4. ICT Training.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Enabling Technology to meet contemporary and modern standards of teaching learning process. 2. Training Programmes for faculty members for digital leaning and knowledge of ICT tools. 3. Non teaching skill development in office management. 4. To organize national and international seminars/conferences.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Financial Aid Overview and others	09/04/2018	Nil	Nil	43
2017	Computer Lab Upgradation and others	03/07/2017	Nil	Nil	43
2017	Research Activities promotion	18/09/2017	Nil	Nil	47
2017	Student Feedback and others	03/12/2018	Nil	Nil	47
2018	Infrastructure upgradation and others	05/02/2018	Nil	Nil	41

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Day Celebration	08/03/2018	08/03/2018	57	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Jamshedpur Workers' College has taken following institutional initiatives for

Environmental consciousness and green campus. 1. Restricted entry of automobiles in the campus twice every month. 2. Promoting the use of bicycles and encouraging the use of battery powered vehicles among students to reach campus. 3. Complete ban on the use of plastics in the campus. Dustbins have been installed for timely disposal of waste material 4. Use of energy efficient CFL's instead of energy consuming bulbs. 5. Awareness regarding cleanliness of Swarnrekha River through efforts of National Service Scheme (NSS) Cell. The college is working on installation of Solar panels, Rain water harvesting, Waste composting among others for sustainability and securing alternative energy measures. The college has initiated this process by sending mail and requisite to the concerned authorities.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	11
Rest Rooms	Yes	11

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	15/11/2017	1	River Cleaning	Cleaning the Swarna Rekha River	56
2017	1	1	08/09/2017	1	Literacy Programme	Improving Literarcy of the students	100
2018	1	1	16/04/2018	1	Social Inclusion	Increasing awareness on social inclusion and equality	90

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Jamshedpur Workers' College has taken following initiatives in the last year to make its campus eco-friendlier: 1. The campuses are covered with a mix of old and young trees, ornamental shrubs and herbs. All roadside trees are properly marked with common and botanical names. Planting of trees is a regular feature of Jamshedpur Workers' College and every year sites are identified for plantation. Priority is given to the indigenous varieties for plantation that suits the natural landscape and ensuring carbon neutrality. 2. Burning of fallen leaves is strictly prohibited and pits have been installed for collection of fallen leaves. 3. Regular cleanliness drives are undertaken by the NSS volunteers which includes the areas in and around the campus. Societal awareness about the importance of cleanliness is a characteristic achievement of the institution. Various programmes related to Swachh Bharat Abhiyan are organized and Clean Swarnrekha River campaign is also run by the college. 4. Use of plastic bags is completely banned in the campus. 5. Chemical and biological hazardous waste (both liquid and solid) generated from laboratories are adequately disposed. In addition, Biosafety regulations are strictly followed in laboratories.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Jamshedpur Workers' College takes pride in its commitment to impart quality education to all its students coming from different sections of the predominantly undereducated society and is committed to leverage its best practices to advance pertinent causes and widen opportunities for students. With reference to two best practices in the college successfully implemented are related to: ? Best Practice 1: Promotion of Universal Values and societal outreach: The institution recognizes the need to inculcate universal values like promotion of truth, selflessness, righteousness etc. The different cells running in the college like National Service Scheme (NSS), Cultural Cell, Women's Cell are especially engaged in these endeavors. This moral and value education runs parallelly to the courses and teachers and staff are motivated to interrelate these values with the topics of contemporary relevance. The institution aims to make its students responsible members of the society after completing education and use such morals and education for the betterment of the society. The amalgamation of students belonging to various tribal sections and their differentiated customs has also called for promotion of these values. In today's world where majority of the people are relentlessly pursuing only their own interests, it was recognized that nation building can be achieved through constant upgradation of societal values among the students. The College also offers supplementary value-added courses to take learning outside the constraints of the curriculum and build competencies of students, while enhancing their critical skills. The institution has also launched initiatives like educational outreach in nearby areas and programmes like cleanliness drive, gender equality drive, water and energy conservation measures. Teams of dedicated students were constituted which worked throughout the year for achieving these goals. NSS unit of the college conducted a large number of society outreach programmes. We also lay emphasis on: Orientation Program, Cultural Program, Sports Events, Excursion Trips and Co-curricular activities. ? Best Practice 2: Mentoring and Effective Teaching-Learning using ICT tools: The institution has installed digital smartboards in nearly all the classes of the college and teachers are regularly using ICT tools and visual aids for teaching students. Online modules are provided to the students and interactive learning is promoted by encouraging students to use such tools. Faculty of the college has been given specialized training to use ICT tools in learning

mechanism by the Internal Quality Assurance Cell of the college. The college aims to enhance college experience and ensure a holistic and synergistic learning experience. Over the years, the mentoring system in the college has emerged as a strong response to meet the various needs of students at the microcosmic level. It has been fully integrated as one of the core practices of the institution. It has transformed from, each mentor submitting an annual report to more structured interventions by the mentor teacher and maintaining records of these interventions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://jwcmango.ac.in/wp-content/uploads/2024/04/Best-Practices-2017-18.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Jamshedpur Workers' College is known for its faculty and student strength, diverse range of courses and excellence in student-teacher interaction. The Vision, Mission, and Objectives of the institution clearly point towards a value-based education based on the curriculum of the affiliating university combining it with the core values attached to the most sublime ideas. The institution prioritizes providing an effective environment for overall development of students. Harmonious interaction between teachers and students has been a hallmark of the college. The college which completed more than 50 years of existence and has a strong bonding with the local people as we have.

There are a number of third Generation students studying in this college, furthering the local bonds we have already established. The number of competing colleges has increased, but nevertheless the value system and academic knowledge imparted by the college has resulted in positive word of mouth and orientation for the college. Students studying here belongs to minorities and marginalized sections of society. The focus is on skill development, career-oriented programs, industry visit, and industry-academia interaction, and the college have brought all these aspects under curriculum implementation and enrichment. Special attention is given to weak students, especially those belonging to SC/ST., OBC and minority groups by providing them remedial classes and mentoring. College in its endeavor to implement its curriculum incorporating its mission and vision with contemporary issues has evolved a number of best practices like Morning Assembly, Annual Theatre, webinar among others. The college provides numerous opportunities for competition, industrial training for students to realize their potential and advance their careers.

Apart from academic curriculum, number of skill enhancement programmes are organized in the college through different cells. Students aspiring for higher education are provided extra academic guidance and remedial classes are regularly undertaken for underperforming students. The faculties in various laboratory and field work disciplines have established research labs with sufficient equipment's and apparatus. The college supports inter-college exchange of teachers for instilling new perspective and different approach of teaching which has proven to be very helpful for the students. Additionally, students of this college regularly participate in other cultural and extra-curricular endeavors whenever opportunities come by. Jamshedpur Workers' College has pioneered education in local area by focusing on capacity building, skill development and student welfare. What the institution lack in infrastructure and space has been compensated by dedicated mechanism of teaching. Regular classes and impressive attendance ratio have been a constant over the years despite the inadequacies of permanent faculty and state of the art infrastructure. Students take pride in studying in this premier institution which is indicative of our sincere efforts and distinctiveness.

Provide the weblink of the institution

<https://jwcmango.ac.in/>

8.Future Plans of Actions for Next Academic Year

To ensure a quality holistic education for students, especially those belonging to lower socio-economic strata of the society, Jamshedpur Workers' College intends to follow the following action plan for the next academic year: 1. To develop more e-learning material and resources and establish well-equipped e-learning centre. 2. To expand and improve library and labs of the respective departments. 3. To align with the new course of the Kolhan University, focusing more on Outcome Based Education, and offering more skill enhancement and value-added courses as part of the curriculum. 4. To start short-term certificate and diploma courses going beyond the curriculum providing students with supplementary skills necessary for competitive exams and job market. 5. To renovate Boys and Girls Common Room and provide students with in-house indoor games and sports facilities. 6. To engage faculties outside of academic endeavors by offering them training by outside experts and industry professionals. 7. To conduct Academic and Green Audit to make campus student and eco-friendly. 8. Tapping more resources for conducting seminars and conferences for gaining knowledge of recent paradigms. 9. Strengthening the support for students for cultural and sports activities and improvement in the placement opportunities for students. 10. Providing spacious infrastructure to facilitate teaching and learning Improvement in ICT enabled infrastructure. 11.To install Management Information system (Data Centre) for an effective database management of students and courses. 12. To launch Research and Innovation Projects and apply for major and minor projects in order to build expertise and create community outreach. 13. To register Alumni cell of the college. 14. Implementation of language Lab for training communication skills in the students.