



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution		JAMSHEDPUR WORKERS' COLLEGE
Name of the head of the Institution		Dr. D. P. Shukla
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06572364077
Mobile no.		9431149225
Registered Email		jwc.mango@gmail.com
Alternate Email		jwcmango@yahoo.com
Address		Mango, Jamshedpur
City/Town		Jamshedpur
State/UT		Jharkhand
Pincode		831012
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Prason Dutt Singh
Phone no/Alternate Phone no.	06572364087
Mobile no.	8825234500
Registered Email	jwc.mango@gmail.com
Alternate Email	jwcmango@yahoo.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://jwcmango.ac.in/wp-content/uploads/2024/04/AQAR-2015-16.pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	57.00	2004	16-Sep-2004	15-Sep-2009

6. Date of Establishment of IQAC	01-Jun-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop in Karim City College	10-Nov-2016 1	5
A Student delegation of South Korea reached our college	18-Jul-2016 1	50

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Jamshedpur Workers' College	CJ002	UGC	2016 1	120000
Jamshedpur Workers' College	CJ-003	UGC	2016 1	120000
Jamshedpur Workers' College	PHJ-007	UGC	2016 1	30000
Jamshedpur Workers' College	PHJ-007	UGC	2016 1	65000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Regular Departmental seminars, Interactive Workshops Enhancing activities 2) Upgradation to E Library 3) Engaging students in regular sports activities. 4) Ensuring environmental awareness among students through various programmes. 5) Educational trip for students to Digha.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Dispatch of report and Attendance card to students Workshop in Karim City College; Dr A K Mahapatra Coordinated the meeting	Helps parent send teachers track attendance, progress and such
Joint meeting of IQAC and NSS to plan future collaborative efforts	Helped in faculty development. Collaborative efforts for better planning of important events
Parent Teacher meeting held on 6.12.2016	Helps get parents feedback
Organizing an educational trip to Ranchi & Digha: An educational trip by department of Geography	Helps learn more about geography, culture etc of our state. Educational study of maritime locations. The location is ideal for the study of hilly region and beaches
Creating a healthy environment for teaching and learning	Through various activities, students have been guided to enjoy learning. They seem more engaged, alert and interested in subject matter. The concerned departments are now better equipped to tackle digital tasks. This has effectively reduced manual labour and work
Students delegation reached Jamshedpur Workers' College from South Korea	Exchange of Culture and ideas through student faculty interaction. It was an opportunity to be a host and learn through symbiotic exchange of Ideas
Spoken English Classes by Father Kohelo	English is a global language. We try to make our students market ready. This programme helps in skill building
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	14-Jun-2016

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Jamshedpur Workers’ College has a mechanism for well-planned curriculum delivery and documentation. Apart from the traditional teaching-learning methods of whiteboard and lecturing method, our college lays great emphasis on curriculum delivery through practical learning. • The department invites subject experts from different colleges to deliver guest lectures in their respective fields of work. This enables the students to get an insight into the subject. The students are encouraged to undertake projects to supplement learning. The students are encouraged to research topics within the curriculum as well as cross-cutting issues and present research papers or presentations with recommendations. Critical thinking is encouraged through various debates, role-playing, and class discussions. • The curriculum is enhanced through the conduction of projects and field trips giving insights beyond the syllabus. The college arranges an array of co-curricular activities to enrich the curriculum.

The college also has a well-equipped library which caters to faculty and students. • To ensure effective curriculum delivery, every faculty member must submit a syllabus teaching plan to the Principal at the beginning of each year. The Principal conducts regular meetings with all faculty members to ensure that the plans are being implemented. Regular interaction with Student Council members of every class with the Principal ensures the completion of syllabus effectively. • The responses gathered via the student feedback survey help us to identify areas of improvement in curriculum delivery and evaluation methods and accordingly incorporate changes. The progress of the students is maintained through regular tests, presentations, and year/semester-end exams. Remedial classes, bridge lectures, and tutorials are conducted for the underperforming students. • We strictly adhere to the syllabi composed by the parent University, Kolhan University, Chaibasa. We plan accordingly and decide on important teaching goals. The curriculum and overall framework are outlined meticulously and encompasses the knowledge quotient of the target and differentiated student group. We encourage class-based discussions and interaction and faculties ensures effective execution of the syllabus in top-bottom approach. • The Head of institution distributes the curriculum, workload and routine to all respective heads who then drafts their own individual departmental plans. Papers are assigned to teachers based on their expertise. This timetable and routine of respective departments is uploaded on the website and displayed on notice boards. • The tutorials and remedial classes are designed on the basis of UGC guidelines. The institution is in the process of installing ICT enabled classrooms for integrated and digital learning. The College has also devised a mentor-student system for addressing the problems faced by students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NILL	NILL	Nil	0	NILL	NILL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NILL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NILL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Vocational Courses- BCA, BBA	01/07/2016	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography- Field Trip to Digha	17
BA	Geography- Field Trip to Ranchi	18
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Yes, feedback is collected from stakeholders. Formal feedback is collected on various aspects of teaching and shared with the staff. Analysis of the feedback data is important information available to the teachers to assess the aspects that need to be worked upon to improve the teaching outcomes. It helps fill an important gap between what works in theory and what actually takes place in the

classrooms. The IQAC reviews the feedback questionnaire yearly. This improves the quality of the data we collect from various stakeholders. The data is analyzed and presented in the staff council for discussion and debate. The essence of the exercise is to help teachers make informed decisions regarding changes that need to be implemented to improve teaching outcomes. The IQAC uses the feedback data as critical input in designing plans for the improvement of curriculum delivery. There is open communication between the students, teachers, and the Principal regarding the curriculum. Students are encouraged to give their feedback informally during lectures and tutorials and during mentoring sessions. Free articulation of views is encouraged amongst all stakeholders by inviting them to write to the Principal via official email, which is in the public domain. The college has designed a Student Feedback Form and Student Satisfaction Survey (SSS) on the guidelines of NAAC and has incorporated other aspects like infrastructure. Students are required to fill these forms and their anonymity is maintained. Student feedback is also received through Student-Faculty Committee Meetings and classroom interactions. There is a Suggestion Box outside the College Office for use by the students to express any grievance or complaint. In addition, informal feedback is collected through college and department Alumni Associations. All feedback is taken and analyzed to improve academic outcomes. The institution recognizes the role of various stakeholders in improving the environment of teaching-learning process in the college and accordingly many schedules have been designed and updated in prior years to grasp their feedback. All departments organize regular Parent-Teacher meetings (PTM) which helps in sharing assessment of a particular student. Emphasis is placed on underperforming student by obtaining the feedback of their parents and guardians through such meetings.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Finance, Marketing	180	250	204
BSc	Hons and General	380	240	239
BCom	Hons and General	420	450	447
BCA	Computer	50	30	24
BBA	Human Resource Management, Finance, Information Technology and Marketing	50	15	13
BA	Hons and General	1060	621	610
MA	Geography	160	180	162

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	1333	366	28	1	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	28	10	2	1	0
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The IQAC of the college had taken the initiative of implementing the mentoring of students. Students mentoring system at Jamshedpur Workers' College is aimed at fostering a better rapport between the students and the teachers both at professional and personal level. Effective mentoring begins with the faculty and depends upon the healthy relationship between faculty and students. Jamshedpur Workers' College has introduced Mentor-Student programme which is individualized and flexible to meet the student's growth in all areas of life. The faculties are entrusted with a group of 10 to 15 students to perform mentoring duties based on academic performance, remedial improvement and participation in co-curricular activities. Mentors act as foster-parents and guide in any area of life to the mentees by providing guidance, counselling, and advice especially in academics. A Mentoring Format with Guidelines is prepared by the IQAC to ensure uniformity. It is the practice of Mentors to meet students individually or in groups. In isolated cases parents are called for counselling/special meetings with the Principal at the suggestion of the Mentor. If a student is identified as having weakness in particular subject, it is the duty of the Mentor to apprise the concerned subject teacher. The mentoring system of the institution has helped in improving attendance records and minimizing drop-out rates of the students. The system has also been useful in identification of slow learners for conducting Remedial Classes and advanced learners being encouraged with incentive prizes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3398	28	1:121

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
66	28	38	0	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NILL	Nil	NILL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	2015-2016	14/05/2016	20/08/2016
BCom	Nill	2015-2016	16/05/2016	20/08/2016
BSc	Nill	2015-2016	23/05/2016	20/08/2016

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute has reformed the continuous internal evaluation system from faculty centric to student centric. The Institute Exam cell framed guidelines for conducting the CIE in line with calendar of the Affiliate University and the Institutions. The students are supported for internal assessment at all levels via information regarding examinations and flexible assignments catering to the strengths of students in accordance with the syllabus prescribed. As per the guidelines, the following reforms have been carried out effectively conducting Continuous Internal Evaluation: ? Scheduling of Internal Examinations, Seating arrangements and hall invigilators are listed prior to the academic year and examination. ? Question papers for the internal examination are prepared in the prescribed pattern and on the lines of external examination. ? Scrutiny of the prepared question paper is carried out by the concerned Heads of the department and/ or Subject expert to ensure quality of the Question paper. ? Monitoring the attendance of the students for the Examination and effectively lowering the drop-out rate. ? Internal Assessment has to be carried out within the stipulated time encompassing schedule, setting of the question paper, evaluation, publishing of the result and diagnosis. ? After completion of the internal examination, the faculty evaluate the answer scripts and distribute to the students for doubt clarifications or re-correction. This process has to be done in a time-bound period. ? Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty, Heads of the department and Principal. The students with low performance are prioritized with remedial classes, while top performing students are incentivized through prizes and certificates.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar prescribed by the university is strictly followed in Jamshedpur Workers' College. Examination and other academic are conducted as per University instruction. College prepared a Calendar as per the scheduled prescribed by the affiliating university for implementation of Curriculum and participation in Extracurricular and cocurricular Activities. As per university rules and regulation, academic activities run in college throughout the year. At the beginning of session institution prepared an academic calendar to organize the curricular and extracurricular activities in the institution. In academic calendar institute adhered to available working days, short and long Holidays, National Public holidays, Admission process, Semester wise Teaching Plans, Tentative University Examination days of semester, Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment, Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Guest Lectures,

Celebration of National Science day, Celebration of various Birth and Death Anniversary, celebration of weeks like wild life, sampling plantation etc. and special days, Departmental unit tests, Educational tour, Departmental stock verification, various Literacy days, Awareness Programmes and rallies, organizing workshop / seminar activity are planned month wise and makes implementation on it.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://jwcmango.ac.in/student-progression-and-course-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MBA	Nill	46	24	52
Nill	BA	GEN AND HONS	358	226	63
Nill	BCom	GEN AND HONS	371	193	52
Nill	BSc	GEN AND HONS	51	29	56
Nill	MCom	Nill	104	98	94
Nill	MA	Nill	124	122	98
Nill	BBA	Nill	0	0	0
Nill	BCA	Nill	26	26	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://jwcmango.ac.in/wp-content/uploads/2024/04/STUDENT-SATISFACTION-SURVEY-2015-16.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	UGC	95000	95000
Any Other (Specify)	1	UGC	240000	240000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NILL	NILL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NILL	NILL	NILL	Nil	NILL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NILL	NILL	NILL	NILL	NILL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NILL	NILL	NILL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NILL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NILL	0	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BENGALI	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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NILL	NILL	NILL	Nill	0	0	NILL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Activities conducted as per NSS calendar	NSS	2	300
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NILL	NILL	NILL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NILL	NILL	NILL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
South Korean Student Exchange	3	NGO	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

NILL	NILL	NILL	Null	Null	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NILL	Null	NILL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Class rooms	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NILL	Null	NILL	2024

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7765	0	0	0	7765	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NILL	NILL	NILL	Null
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	28	1	28	2	2	11	17	10	0
Added	0	0	0	0	0	0	0	0	0
Total	28	1	28	2	2	11	17	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Jamshedpur Workers' College ensures optimal allocation and utilization of the available financial resources for the maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest of students. ? Laboratory: Record of maintenance account is maintained by lab technicians, Lab In charge, and supervised by HODs of the concerned departments. ? Maintenance of laboratories are as follows: - The calibration, repairing, and maintenance of sophisticated lab equipment are done by the technicians of related owner enterprises. ? Library: - 1. The requirement and list of books are taken from the concerned departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. 2. Suggestion box is installed inside the reading room to take user's feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. 3. To ensure the return of books, 'no dues' from the library is mandatory for students before appearing in exams. 4. Other issues such as weeding out of old titles, schedule of issues/ return of books, etc. are chalked out / resolved by the library committee. ? Sports: - Regarding the maintenance of sports equipment the college sports in charge is deputed. ? A centralized computer laboratory was established to enrich the students. ? Internet and WIFI Enabled campus The college has various committees for the maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and others. Administrative officers will take charge of students' academic requirements. Additionally:- 1. There are lab instructors in every department, who maintain the stock register by physically verifying the items around the year. 2. Department-wise annual stock verification is done by the concerned Head of the Department. 3. Regular maintenance of Computer Laboratory equipment are done by Laboratory Assistant along with the Laboratory attendants and they are headed by the faculty in charge. 4. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance

of laws is done by Institute concern Employees. 5. College campus maintenance is monitored through regular inspection. 6. Upkeep all facilities and cleanliness of the environment. 7. Outsourcing is done for maintenance and repair of IT infrastructure such as computers, and internet facilities including Wi-Fi and broadband.

<https://jwcmango.ac.in/procedures-and-policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NILL	0	0
Financial Support from Other Sources			
a) National	E-KALYAN, NSP SCHEMES	0	0
b) International	NILL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Spoken English	14/08/2015	50	IQAC
Yoga and meditation	03/10/2015	50	IQAC
career Conselling	13/01/2016	50	IQAC
Counselling and Mentoring	12/04/2016	50	IQAC

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2015	Career Guidance and Counselling	120	124	17	12

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	21

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
MISCELLANEOUS	50	41	TCS, TATA STEEL, ADHUNIK, HDFC, AXIS, ICICI	50	42
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	425	UG , PG	ALL	VARIOUS	VARIOUS
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
Civil Services	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Day	City	32
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NILL	Nill	Nill	Nill	NILL	NILL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students of the college have active representation on academic and administrative bodies and committees of the Institute. The National Service Scheme (NSS) Unit, Cultural cell, Sports cell and grievance cell are some of the few examples which comprises of students and their representatives. All academic All programs have class committees for each course that comprises student members representing meritorious as well as low performing students,

along with faculty members nominated by the Head of the Department. The Class Committees provide feedback on all aspects of the program and respective course which is supplemented by the feedback mechanism received from various stakeholders. These class committees undertake meetings on courses, progress and internal assessment aimed at further improving the teaching-learning mechanism and these meetings are held regularly, at least four times in a year. The student council has also been set up at cultural and sports level which performs various functions and activities under the guidance of coordinators of these respective cells. Students have strong representations in all cultural and sports and games committees and help in organization and management of events. The discipline committee of the college also employs students for managing the classes and volunteers are promoted for better student participation. The grievance and placement cell has also sizeable presence of students. The NSS cell of the college pioneers in student representation through various events and functions and students are included in careful management of such activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

6

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NILL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution practices Decentralization and Participative Management. The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Right from the President of the Management Committee to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. Institution focuses keen on decentralization by intending equal opportunity (equal role to participate is the functioning of the Institution management comprises of management committee, college governing council and each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. Management committee takes care of infrastructure facilities which fulfil the quality and the required needs of the higher education bodies to reach the set goals or bench -marks of the Institution. It also extends all the amenities for the teaching and nonteaching faculty and students. College Governing Council takes care of financial management and the implementation of facilities for the institution with the cries to upgrade the standard of amenities which supports effectively the teaching learning and research aspects. It guides and articulates the available resources and provides

freehand to the head of the Institution to carry out the activities in order to reach the expected maximum standard in turn to motivate the teaching and non teaching faculty to work according to the goal set. Teacher guardian committee is available in college taking care of students from first year of student's admission. The Principal, Heads of the departments, teaching and non teaching faculty along with student union members, class student representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the Institution. Principal is the patron of the governing body and chairperson of the IQAC. The Principal in consultation with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers of the college. ? Internal Quality Assurance Cell (IQAC) ? Library Management Committee ? NSS Committee , Extension Activities Students Welfare Committee ? Publicity Public Relation Establishment Committee ? Prospectus Committee ? College Annual Magazine Committee ? Environment Awareness ,Green Audit and Garden committee ? Alumni Association Monitoring Committee ? Students Grievance Redressal Committee ? Purchasing and Building Maintenance Committee ? College Students Monitoring Committee ? Sports Committee ? Educational Tours, Result Analysis, Students Seminar and project committee

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The college has always aimed at effective curriculum delivery through a well-planned and documented teaching-learning process. Students can participate in wide range of Sports activities, National Service Scheme (NSS) camps, Apart from this, students can also acquire vocational skills, ancient Indian therapies, handicraft, sketching. ? To enhance creativity and promote all-round development, students are encouraged to participate in various spiritual practices like early morning mantra chanting, prayer, meditation and yagya, which are conducted on a regular basis in the campus. Consistency in performing these practises has bought a positive change in their personality. ? Faculty members are encouraged to attend national and international conferences.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The office has now implemented a digital mode to fast track process. The details are managed more effectively.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NILL	NILL	NILL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Faculty developmen t programme	Office Management	Nill	Nill	28	50
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE(academic year: 2015-16)	2	01/08/2015	31/07/2016	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	00	00

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Jamshedpur Workers' College conducts both internal and external financial audits of the various accounts on regular and annual basis. Internal financial audits are conducted by the Auditors / Chartered Accountants appointed by the Kolhan University, Chaibasa. These auditors are requested in writing by the College to visit and conduct the audit work. The college has an Accounts

Department since inception to ensure maintenance of annual accounts and audits. The Auditors conduct a perusal of the various accounts and give an initial direction to the accounts section of the College if any ground work is to be completed by them after which the internal financial audits are completed. External financial audits are done under the direction of State Government which appoints Auditors or Chartered Accountants from the AG Office, Ranchi. These personnels visit the college and audit the various College accounts and submit their report one copy each to the College and the University. Efforts are made to comply with the objections pointed out and raised by the Auditors Chartered Accountants within stipulated period of time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kolhan University	Yes	IQAC
Administrative	Yes	Kolhan University	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular attendance monitoring of the students 2. Regular academic progress monitoring of the student 3. Disciplinary enforcement by combined association

6.5.3 – Development programmes for support staff (at least three)

1. Faculty Development Program 2. Classroom Management Program 3. ICT Training
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Enabling Technology 2. Training Programmes 3. Non teaching skill development

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Computer Lab	12/08/2015	17/08/2015	07/12/2015	42

	Upgradation and others				
2015	Research Activities promotion	07/10/2015	12/10/2015	07/12/2015	43
2015	Student Feedback and others	11/12/2015	21/12/2015	30/07/2016	41
2016	Infrastructure upgradation and others	17/02/2016	14/03/2016	30/07/2016	38
2016	Financial Aid Overview and others	04/04/2016	04/04/2016	30/07/2016	36
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebrating Indigenous Peoples Day	09/08/2015	09/08/2015	67	72
International Women's Day 2016	08/03/2016	08/03/2016	54	51
Women's Equality Day	26/08/2015	26/08/2015	44	39

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Jamshedpur Workers' College has taken following institutional initiatives for Environmental consciousness and green campus. 1. Restricted entry of automobiles in the campus twice every month. 2. Promoting the use of bicycles and encouraging the use of battery powered vehicles among students to reach campus. 3. Complete ban on the use of plastics in the campus. Dustbins have been installed for timely disposal of waste material 4. Use of energy efficient CFL's instead of energy consuming bulbs. 5. Awareness regarding cleanliness of Swaranrekha River through efforts of National Service Scheme (NSS) Cell. The college is working on installation of Solar panels, Rain water harvesting, Waste composting among others for sustainability and securing alternative energy measures. The college has initiated this process by sending mail and requisite to the concerned authorities.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	8

Rest Rooms	Yes	8
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	16/06/2015	1	Clean River	Cleaning river	200
2015	1	1	08/09/2015	1	Improving Literacy	improving literacy	230
2016	1	1	04/07/2016	1	Vanomah otsava	Awareness about environment	214
2016	1	1	08/09/2016	1	Literacy Day	Improving Literacy	210

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NILL	Nil	Nothing to Add

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Womens Day	10/03/2015	10/03/2015	217
Labor day celebrations	01/05/2015	01/05/2015	229

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Jamshedpur Workers' College has taken following initiatives in the last year to make its campus eco-friendlier: 1. The campuses are covered with a mix of old and young trees, ornamental shrubs and herbs. All roadside trees are properly marked with common and botanical names. Planting of trees is a regular feature of Jamshedpur Workers' College and every year sites are identified for plantation. Priority is given to the indigenous varieties for plantation that suits the natural landscape and ensuring carbon neutrality. 2. Burning of fallen leaves is strictly prohibited and pits have been installed for collection of fallen leaves. 3. Regular cleanliness drives are undertaken by the NSS volunteers which includes the areas in and around the campus. Societal awareness about the importance of cleanliness is a characteristic achievement of the institution. Various programmes related to Swachh Bharat Abhiyan are organized and Clean Swarnrekha River campaign is also run by the college. 4. Use of plastic bags is completely banned in the campus. 5. Chemical and

biological hazardous waste (both liquid and solid) generated from laboratories are adequately disposed. In addition, Biosafety regulations are strictly followed in laboratories.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Jamshedpur Workers' College takes pride in its commitment to impart quality education to all its students coming from different sections of the predominantly undereducated society and is committed to leverage its best practices to advance pertinent causes and widen opportunities for students. With reference to two best practices in the college successfully implemented are related to: Best Practice 1: Promotion of Universal Values and societal outreach: The institution recognizes the need to inculcate universal values like promotion of truth, selflessness, righteousness etc. The different cells running in the college like National Service Scheme (NSS), Cultural Cell, Women's Cell are especially engaged in these endeavors. This moral and value education runs parallelly to the courses and teachers and staff are motivated to interrelate these values with the topics of contemporary relevance. The institution aims to make its students responsible members of the society after completing education and use such morals and education for the betterment of the society. The amalgamation of students belonging to various tribal sections and their differentiated customs has also called for promotion of these values. In today's world where majority of the people are relentlessly pursuing only their own interests, it was recognized that nation building can be achieved through constant upgradation of societal values among the students. The College also offers supplementary value-added courses to take learning outside the constraints of the curriculum and build competencies of students, while enhancing their critical skills. The institution has also launched initiatives like educational outreach in nearby areas and programmes like cleanliness drive, gender equality drive, water and energy conservation measures. Teams of dedicated students were constituted which worked throughout the year for achieving these goals. NSS unit of the college conducted a large number of society outreach programmes. We also lay emphasis on: Orientation Program, Cultural Program, Sports Events, Excursion Trips and Co-curricular activities. Best Practice 2: Mentoring and Effective Teaching-Learning using ICT tools: The institution has installed digital smartboards in nearly all the classes of the college and teachers are regularly using ICT tools and visual aids for teaching students. Online modules are provided to the students and interactive learning is promoted by encouraging students to use such tools. Faculty of the college has been given specialized training to use ICT tools in learning mechanism by the Internal Quality Assurance Cell of the college. The college aims to enhance college experience and ensure a holistic and synergistic learning experience. Over the years, the mentoring system in the college has emerged as a strong response to meet the various needs of students at the microcosmic level. It has been fully integrated as one of the core practices of the institution. It has transformed from, each mentor submitting an annual report to more structured interventions by the mentor teacher and maintaining records of these interventions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://jwcmango.ac.in/igac/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Jamshedpur Workers' College is known for its faculty and student strength, diverse range of courses and excellence in student-teacher interaction. The Vision, Mission, and Objectives of the institution clearly point towards a value-based education based on the curriculum of the affiliating university combining it with the core values attached to the most sublime ideas. The institution prioritizes providing an effective environment for overall development of students. Harmonious interaction between teachers and students has been a hallmark of the college. The college which completed more than 50 years of existence and has a strong bonding with the local people as we have. There are a number of third Generation students studying in this college, furthering the local bonds we have already established. The number of competing colleges has increased, but nevertheless the value system and academic knowledge imparted by the college has resulted in positive word of mouth and orientation for the college. Students studying here belongs to minorities and marginalized sections of society. The focus is on skill development, career-oriented programs, industry visit, and industry-academia interaction, and the college have brought all these aspects under curriculum implementation and enrichment. Special attention is given to weak students, especially those belonging to SC/ST., OBC and minority groups by providing them remedial classes and mentoring. College in its endeavor to implement its curriculum incorporating its mission and vision with contemporary issues has evolved a number of best practices like Morning Assembly, Annual Theatre, webinar among others. The college provides numerous opportunities for competition, industrial training for students to realize their potential and advance their careers. Apart from academic curriculum, number of skill enhancement programmes are organized in the college through different cells. Students aspiring for higher education are provided extra academic guidance and remedial classes are regularly undertaken for underperforming students. The faculties in various laboratory and field work disciplines have established research labs with sufficient equipment's and apparatus. The college supports inter-college exchange of teachers for instilling new perspective and different approach of teaching which has proven to be very helpful for the students. Additionally, students of this college regularly participate in other cultural and extra-curricular endeavors whenever opportunities come by. Jamshedpur Workers' College has pioneered education in local area by focusing on capacity building, skill development and student welfare. What the institution lack in infrastructure and space has been compensated by dedicated mechanism of teaching. Regular classes and impressive attendance ratio have been a constant over the years despite the inadequacies of permanent faculty and state of the art infrastructure. Students take pride in studying in this premier institution which is indicative of our sincere efforts and distinctiveness.

Provide the weblink of the institution

<https://jwcmango.ac.in/>

8.Future Plans of Actions for Next Academic Year

To ensure a quality holistic education for students, Jamshedpur Workers' College intends to follow the following action plan for the next academic year: 1. Moving towards autonomy for development in course, curriculum and teaching. 2. Addition of post-graduate courses in science stream in the next academic year. 3. Conduction of Green Audit to make the campus eco-friendlier. 4. Tapping more resources for conducting seminars and conferences especially of local and regional importance. 5. Registration of Alumni cell for maintaining a rapport between college and the Alumni. 6. Constitution of Management Information system (Data Centre) for an effective database management at college level. 7. Implementation of language labs for training students with necessary communication skills. 8. Providing spacious ICT enabled infrastructure to facilitate teaching and learning. 9. Improvement in the placement cell for

increased opportunities for students. 10. Conduction of external academic and administrative audit. 11. To develop more e-learning material and resources and establish well-equipped e-learning centre. 12. To start short-term certificate and diploma courses going beyond the curriculum providing students with supplementary skills necessary for competitive exams and job market. 13. Promotion of interdisciplinary learning and teacher exchange programmes.